1) Go to https://pdtr.cleanairactionplan.org

2) Enter your Username and Password

3) Click on the *I Agree* button

Welcome to the Ports of Long Beach and Los Angeles Drayage Truck Registry System

System Messages

Alerts/Notifications

Export to Excel

Welcome to the PDTR Testing Environment.

No Alerts Found

4) Select *Trucks*

The Ports of Long Beach and Los Angeles
Clean Trucks Program
Drayage Truck Registry

Trucks

Plate [　　　　　　　] Truck Label [　　　　　　　] RFID [　　　　　　　] Search

Pay Fees | Un-Register — Add Truck | Substitute Fees

Select trucks using checkbox(es) below before you Pay Fees or Un-Register

Page Size 50

Export to Excel | Records 1 to 19 of 19

	Label	Model Year	Plate	RFID	Annual Fee LB	Annual Fee LA	CTF LB	CTF LA	Access LB	Access LA	Vehicle Status	State DTR	Ban Date		
☐	C00505	2009	9E23257	33574102	02/12/10	02/12/10	$0	$0	Yes ●	Yes ●	Complete	Y		View	Edit
☐	c00513	2009	9e15569	33574312	02/12/10	02/12/10	$0	$0	Yes ●	Yes ●	Complete	N		View	Edit
☐	C00510	2009	9E30490	33574340	02/12/10	02/12/10	$0	$0	Yes ●	Yes ●	Complete	Y		View	Edit
☐	C00511	2009	9E30486	33573951	02/12/10	02/12/10	$0	$0	Yes ●	Yes ●	Complete	N		View	Edit
☐	c00512	2009	9e15572	33620323	02/12/10	02/12/10	$0	$0	Yes ●	Yes ●	Exception	Y		View	Edit
☐	c01070	2009	9e15570	33573565	02/12/10	02/12/10	$0	$0	Yes ●	Yes ●	Exception	Y		View	Edit
☐	C00504	2009	9E232256	33573868	02/12/10	02/12/10	$0	$0	Yes ●	Yes ●	Exception	Y		View	Edit

5) To make a payment for all trucks needing payment, check the top box on the left, or to pay for individual trucks check the individual boxes on the left.

6) Next, click on the *Pay Fees* button at the upper left to go to the next page.

7) This page shows the trucks you selected on the previous page. Next, click on individual trucks to pay for one or both ports *or* click on the top box to pay all your trucks for the Port of Long Beach or Los Angeles.

8) Click on the *Pay Fees* button at the bottom of the page.

9) On the next screen, you select either Credit Card or eCheck.

Paying by Credit Card

- Fill in your Billing Information, exactly as it appears on your credit card statement. The receipt will be e-mailed to the address you filled in and you can always re-print a receipt by going to Reports.

- Enter your credit card information (all fields with * must be completed).

- Click on the *Submit Payment* button.

The Ports of Long Beach and Los Angeles
Clean Trucks Program
Drayage Truck Registry

Company Profile | Trucks | Users | Reports | Resources

Payment Received

Transaction #: 103449
Your payment for the amount $400.00 has been received and processed successfully.
Charge card ending in xxxxx5100
You will receive an email confirmation.

Payment Receipt

LMC:
200
Santa Ana, CA 92705

Transaction Number: 103449 Transaction Date: 1/8/2010
Confirmation Number: E78P1F1D2651
Charge card ending in xxxxx5100

Label	Plate	VIN	Long Beach	Los Angeles
C00510	9E30490	4V4NC9EG	$100.00	$0.00
C00511	9E30486	4V4NC9EG	$100.00	$100.00
c00513	9e15569	4v4nc9eg29	$100.00	$0.00
		Sub Total	**$300.00**	**$100.00**

| **Total** | | | $400.00 | |

Click here to get a printable PDF receipt for your transaction.
Back To Trucks
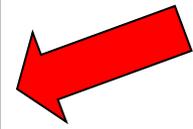
- This screen shows the receipt after a successful charge.

- Click on *Click here* to get a printable receipt.

Paying by eCheck

- Select payment type eCheck.

- Fill out all the fields exactly as they appear on your paper checks and click on the **Submit Payment** button.

The Ports of Long Beach and Los Angeles
Clean Trucks Program
Drayage Truck Registry

Company Profile | Trucks | Users | Reports | Resources

Payment Received

Transaction #: 103450
Your payment for the amount $400.00 has been received and processed successfully.
Checking account ending in xxxx1111
You will receive an email confirmation.

Payment Receipt

LMC:
200
Santa Ana, CA 92705

Transaction Number: 103450 Transaction Date: 1/8/2010
Confirmation Number: V78D1F1D2D7E
Checking account ending in xxxx1111

Label	Plate	VIN	Long Beach	Los Angeles
C00506	9e30488	4V4NC9EG	$100.00	$0.00
c00512	9e15572	4v4nc9eg29	$100.00	$100.00
c01070	9e15570	4v4nc9eg29	$100.00	$0.00
		Sub Total	**$300.00**	**$100.00**

Total $400.00

Click here to get a printable PDF receipt for your transaction.
Back To Trucks
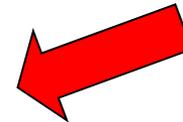
- This screen shows the receipt after a successful eCheck.

- Click on *Click here* to get a printable receipt.

- To see a history of your payments by transaction, click on Reports, then Payment History by Transaction Number.

- Enter the date range and click on the Run Report button.

- Clicking on the underlined Trans Num will bring up a copy of the receipt.

- To see a history of your payments by truck, click on Reports, then Payment History by Truck.

- Enter the date range and click on the Run Report button.

- Clicking on the underlined Trans Num will bring up a copy of the receipt.

-The Annual Fee column now shows 01/31/11 for the 8 fees that were paid - 4 fees were paid using a credit card and 4 fees paid using an eCheck.

- 6 fees were for LB and 2 fees were for LA.